



Dear WCOPA Members & Guests,

The Westin Bonaventure Hotel and Suites thanks you for staying with us while reaching your potential as a performing artist.

The Westin Bonaventure wish to inform you of our guest room policy relating to the number of guests in each room. When making a reservation and we request the number of guests staying in a room and verify this information at the time of arrival. Safety regulations require that we maintain an accurate count of the number of guests in the room.

There is a graduated rate for all hotel guests. This room pricing helps us know in advance and prepare additional guest room supplies.

Please know that laws also govern the number of guests per room. A room with our king bed has a limit of 3 guests and a room with 2 double beds has a maximum guest occupancy of 4 guests. If guests in your room are more than stated in your reservation, the Westin Bonaventure will adjust your reservation to reflect the guest count and rate. If the guest count per room is more than the legal limits stated above, you will be asked to purchase the appropriate amount of rooms to safely accommodate your guests.

Please help The Westin Bonaventure prepare in advance for your arrival. When you reserve your 2011 WCOPA room through Summit Travel Adventures, please inform them of:

- § Type of Room
- § Number of Guests
- § Arrival Time
- § Arrival Date
- § Departure Date

We look forward to you personally reaching your potential at the 2011 WCOPA event.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Michael Czarcinski', with a long horizontal flourish extending to the right.

Michael Czarcinski  
Managing Director